

# Animal Care Operations

## Job Description

### *Temporary Primate Nursery Attendant*

Job Code: 5200

Pay Plan: TPN

Family: **RESEARCH**

FLSA:

Pay Grade: **UNG**Sub Family: **Research**

***This position may be security sensitive requiring a criminal history investigation of the final candidate.***

### **Summary**

Provides care of research animals according to established procedures. Learns and applies federal, state and local regulations, guidelines and policies pertaining to laboratory animals. May assist with minor veterinary procedures.

### **Job Duties**

1. Maintains animal housing in assigned areas, to include sanitizing, disinfecting, cleaning and changing cages.
2. Monitors animal's health condition, reporting illness, injury or unusual behavior to management.
3. Bottle feed infant primates between 4pm and 8pm(Monday –Friday) and 7am-8pm (weekends and holidays)
4. Ensures that all machinery and equipment in the unit is operating properly. Prepare infant bottles. Administer bottles to all infants.
5. Record formula intake amount and temperature of every infant.
6. Clean all infant bottles.
7. Clean incubator and change bedding materials when deemed necessary.
8. Recover and feed infants promptly after procedures involving sedation.
9. Weigh all infants twice weekly. Administer medications, when necessary.
10. Change surrogates on a weekly basis.
11. Place animals in socialization cage according to pre-established schedule.
12. Record socialization times in Socialization Log.
13. Clean socialization cage at the end of the shift.
14. Performs other job-related duties as assigned.

### **Job Requirements**

#### **Education**

Requires a basic knowledge of grammar, spelling, punctuation and simple mathematical functions like percentages, ratios, etc. as might normally be acquired through attainment of a high school diploma or GED.

#### **Experience**

None

#### **Certification/Licensing**

None.

#### **Work Complexity**

Requires the ability to understand and follow specific instructions and procedures. Work consists of routine and repetitive tasks, processes or operations requiring the selection and execution of simple actions.

#### **Change in Knowledge**

The knowledge and technology used in the job changes very little over time. Work processes are fairly standard and the job does not require ongoing training.

#### **Problem Solving**

Requires little or no analysis. Refers to appropriate person for resolution of most problems or issues encountered.

***Impact of Decisions***

Inside Department	Moderate.
Outside Department	Moderate.
Outside University	None.

***Judgment***

Requires following written or verbal instructions, procedures or practices.

***Supervision***

No supervisory responsibility.

***Customer Service***

Internal Service	Acts as the customer's primary point of contact
External Service	Provides minimal customer service

***Environmental Conditions***

Working conditions	Work involves considerable exposure (several times a week for approximately 2 to 4 hours at a time) to unpleasant elements, such as extreme temperatures, dirt, dust, fumes, smoke, loud noises, chemicals, etc.
Physical Effort	Position requires considerable physical exertion. Heavy lifting, pushing or pulling required of objects up to 50 pounds.
Physical Risk	Work environment involves some exposure to physical risks that require following basic safety precautions.

***The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.***

**Last updated:** 5-12-2016